

G Baldwin
C Morrison
W Stewart

**ST PAULS FIRE DISTRICT
COMMISSIONERS MEETING
JULY 16, 2026**

S McCalip
A Garrett
L Garvin

FINANCE COMMITTEE MEETING – Vice-Chairman Suzanne McCalip called the Finance Committee Meeting to order.

Review Information Only – June 2026 – The Financial Report for June 2026 was presented tonight by Tonya Roberts. Personnel Services were \$915,175.94 and Operating Expenses were \$130,767.72 with a sub-total of \$1,045,943.66. Capital Expenses of \$96,041.36. Station 2 Expenses of \$84,678.62. Station 5 Expenses of \$273,766.19. Total Expenses were \$1,500,449.83. Tax Revenues were \$162,357.90. Interest Income was \$22,480.93. Miscellaneous Income/Reimbursement - \$226,449.30. The ending balance in the checking account as of June 30, 2026, was \$839,898.09.

Community Remarks – None currently.

The Finance Committee meeting was closed at this time.

Regular Meeting Called to Order – Chairman Glenn Baldwin called the regular meeting to order. The meeting was opened with the Pledge of Allegiance and the Lord's Prayer.

Advertisement - The Finance Committee meeting and the regular meeting were advertised in the Post and Courier under "Legal Notices" on Thursday, January 7, 2026, posted on the front door 24 hours prior to the meeting and on the website.

Roll Call – Chairman Glenn Baldwin, Vice-Chairman Suzanne McCalip, Commissioner Andrew Garrett, Commissioner Larry Garvin, Commissioner Curtis Morrison and Commissioner Wilton Stewart were present at Headquarters. Commissioner Lee Harrison was not present at this meeting. Pam Blevins was present at this meeting. Tonya Roberts was present at this meeting. Chief Johnson and Assistant Chief Garvin were present at Headquarters. Training Chief James "Boo" Ackerman was present at Headquarters. Assistant Chief Shawn Riley was present at Headquarters. Attorney Charles Condon Jr. was present at Headquarters.

Approval of the minutes of the June 18, 2026, Finance Committee and regular meeting – A motion was made by Vice-Chairman Suzanne McCalip and seconded by Commissioner Larry Garvin to approve the minutes of the June 18, 2026, Finance Committee and regular meeting with 1 correction under Attorney's Report. Motion passed.

OLD BUSINESS

Update on Training Facility – Chief Johnson stated that the site plan was reviewed on July 9, 2026 and has gone back to the architects to make changes and send to Charleston County for the training facility.

NEW BUSINESS

Election of Officers – Chairman Glenn Baldwin mentioned that in the By-Laws it states that the first meeting of July of each year, on page 6 of 9, that the Officers are elected in July. The Commissioners used to meet on the first Thursday of each month and have since changed to meet on the third Thursday of each month. Attorney Charles Condon, Jr., presided at this time. The floor was opened for nominations for Chairman. Glenn Baldwin was nominated. The floor was closed for nominations. A motion was made by Commissioner Larry Garvin and seconded by Commissioner Andrew Garrett that Glenn Baldwin is elected as Chairman. Roll Call Vote. All Commissioners were in favor of the motion. Motion passed. Chairman Glenn Baldwin presided at this time. The floor was opened for nominations for Vice-Chairman. Suzanne McCalip was nominated. The floor was closed for nominations. A motion was made by Commissioner Larry Garvin and seconded by Commissioner Andrew Garrett. Motion passed. The floor was opened for nominations for Secretary. Andrew Garrett was nominated. The floor was closed for nominations. A motion was made by Commissioner Larry Garvin and seconded by Vice-Chairman Suzanne McCalip. Motion passed.

Purchase Requests – No Purchase Requests at this time.

Review and Approve New Job Descriptions – Fire Marshall – Attorney Charles Condon, Jr., reviewed the job description for Fire Marshall. A motion was made by Commissioner Andrew Garrett and seconded by Commissioner Curtis Morrison to approve the job description for Fire Marshall. Roll Call Vote. All commissioners present were in favor of the motion. Medical Training Coordinator – Attorney Charles Condon, Jr., reviewed the job description for Medical Training Coordinator. A motion was made by Commissioner Andrew Garrett and seconded by Commissioner Curtis Morrison to approve the job description for Medical Training Coordinator. Roll Call Vote. All commissioners present were in favor of the motion.

Discussion about Mobile Fire Education Trailer – Chief Johnson recommended we sell the Mobile Fire Education Trailer. It is about fire safety in the home. It was discussed to maybe get an inflatable safety house when we are ready to purchase. A motion was made by Commissioner Wilton Stewart and seconded by Vice-Chairman Suzanne McCalip to sell the mobile fire education trailer. Motion passed.

REPORTS

Chief's Report – Chief Johnson stated that the incentive payment given to the employees was greatly appreciated. Chief Johnson also stated that there are eleven positions open for employment. So far, 20 applications have come in to interview candidates for hire. Recruit training will begin September 2, 2026. Engine 1404 is going to Wisconsin for repairs. Engine 1406 will be going to Stono Ferry station. We should receive the 2 new tenders in late July/early August, which will be going to Station 3 and Station 7. Some of the employees will be traveling to Florida for the final inspection on the 2 new tenders. There were 281 calls with 166 EMS calls for the month of June 2026.

Station Report – June 2026 – Station #3 – The HVAC was not cooling as it should. Station #6 had a grinder pump repair and the station generator had a repair.

Maintenance Report – June 2026 – Parts Cost (internal repairs) \$6,726.20; Contracted Costs (sublet repairs) \$5,450.35; Tires – \$0.00; Towing – \$0; Total Cost – \$12,176.55; No. of Fleet Maint. XReg. Shop hours – 128; No. of Fleet Maint. OT shop hours – 77; Total shop hours – 205.

Training Report – June 2026 - There were 3020.75 training hours, 712 physical training hours, 0 hours for Community Events, 0 hours for Public Service, and 4 smoke detectors installed.

Assistant Chief's Report – No report at this time.

Attorney's Report – Attorney Charles Condon Jr. is working with Chief Johnson on the MOU contract with Stevens Towing concerning ship fire training. After it is reviewed, the paperwork will be sent back to Stevens Towing.

Chairman's Report – Chairman Baldwin thanked everyone for all they do for the fire district. He also mentioned he is looking forward to have new personnel on board.

Commissioner's Report – Commissioner Wilton Stewart stated that the fire district is doing a good job. Commissioner Curtis Morrison stated that everyone was doing a great job. Commissioner Andrew Garrett stated that he is proud of everyone for doing a great job and he really appreciates everyone. Commissioner Larry Garvin stated that he thanks the Commissioners for taking their positions.

Commissioner Training – None at this time.

Community Remarks – None at this time.

The next regular meeting is Thursday, August 20, 2026, at 6pm.

The reconciliation of accounts for June 2026 was presented to the Commissioners. A motion was made by Vice-Chairman Suzanne McCalip and seconded by Commissioner Larry Garvin to approve the reconciliation of accounts for June 2026. Motion passed.

Executive Session – A motion was made by Commissioner Larry Garvin and seconded by Commissioner Andrew Garrett to go into Executive Session to discuss Personnel Matters. Motion passed.

Out of Executive Session – Into Regular Session – No action was taken in Executive Session. Personnel matters were discussed.

Adjournment – A motion was made by Vice-Chairman Suzanne McCalip and seconded by Commissioner Larry Garvin to adjourn the meeting. Motion passed.

The meeting was adjourned at 6:50pm.



Glenn Baldwin, Chairman
St Paul's Fire District



Mary Adams, Clerk
St. Paul's Fire District