

G Baldwin
L Harrison
W Stewart
C Morrison

**ST PAULS FIRE DISTRICT
COMMISSIONERS MEETING
JUNE 18, 2026**

S McCalip
A Garrett
L Garvin

FINANCE COMMITTEE MEETING – Vice-Chairman Suzanne McCalip called the Finance Committee Meeting to order.

Review Information Only – May 2026 – The Financial Report for May 2026 was presented tonight by Tonya Roberts. Personnel Services were \$554,376.25 and Operating Expenses were \$82,317.98 with a sub-total of \$636,694.23. Capital Expenses of \$0.00. Station 2 Expenses of \$3,463.37. Station 5 Expenses of \$76,717.94. Total Expenses were \$716,875.54. Tax Revenues were \$416,082.60. Interest Income was \$25,817.18. The ending balance in the checking account as of May 31, 2026, was \$635,090.62.

Community Remarks – None currently.

The Finance Committee meeting was closed at this time.

Regular Meeting Called to Order – Chairman Glenn Baldwin called the regular meeting to order. The meeting was opened with the Pledge of Allegiance and the Lord's Prayer.

Advertisement - The Finance Committee meeting and the regular meeting were advertised in the Post and Courier under "Legal Notices" on Thursday, January 7, 2026, posted on the front door 24 hours prior to the meeting and on the website.

Roll Call – Chairman Glenn Baldwin, Vice-Chairman Suzanne McCalip, Commissioner Lee Harrison, Commissioner Andrew Garrett, Commissioner Larry Garvin, Commissioner Curtis Morrison and Commissioner Wilton Stewart were present at Headquarters. Pam Blevins was present at this meeting. Tonya Roberts was present at this meeting. Chief Johnson and Assistant Chief Garvin were present at Headquarters. Training Chief James "Boo" Ackerman was present at Headquarters. Assistant Chief Shawn Riley was present at Headquarters. Attorney Charles Condon Jr. was present at Headquarters.

Approval of the minutes of the May 21, 2026, Finance Committee and regular meeting – A motion was made by Vice-Chairman Suzanne McCalip and seconded by Commissioner Larry Garvin to approve the minutes of the May 21, 2026, Finance Committee and regular meeting with 3 corrections under Attorney's Report, Chairman's Report and Adjournment. Motion passed.

OLD BUSINESS

Update on Training Facility – Chief Johnson mentioned that today was the Anniversary of the Sofa Super Store with 9 Firefighters who died and the Anniversary of the Emanuel African Methodist Episcopal Church where 9 people died. Chief Johnson stated that the site plan has gone to Charleston County for review for the training facility.

NEW BUSINESS

Purchase Requests – Chief Johnson said that since it is the end of the fiscal year and we have a surplus of funds, he would suggest that we pay the other half of the deposit for the burn tower at a cost of \$211,874.00. A motion was made by Vice-Chairman Suzanne McCalip and seconded by Commissioner Wilton Stewart to move forward with paying the other half of the deposit for the burn tower at a cost of \$211,874.00. Motion passed.
Chief Johnson stated that we allocated \$80,000.00 to purchase a new administrative vehicle. A motion was made by Commissioner Larry Garvin and seconded by Commissioner Andrew Garrett to order a new administrative vehicle for the cost of \$65,592.50. Motion passed.

Chief Johnson stated he wanted to give employees a one-time incentive pay. Employees that have been here for one year or more would receive \$3,000.00. Employees that have been here for less than one year would receive \$250.00 for each month they have been here. A motion was made by Vice-chairman Suzanne McCalip and seconded by Commissioner Larry Garvin to move forward with a one-time incentive pay for employees. Motion passed.

Assistant Chief Garvin mentioned that we need to get an Office Management RMS system and Fire Agency. This will be a sole-source item. The RMS system is unified county-wide. The contract will be reviewed by Attorney Charles Condon, Jr. The cost is \$51,260.67. It is a 13-month contract starting in July 2027 and yearly after that. A motion was made by Commissioner Larry Garvin and seconded by Commissioner Andrew Garrett to get an Office Management RMS system for the cost of \$51,260.67. Motion passed.

Assistant Chief Garvin stated that we received a letter from Crowley, Wechsler & Associates concerning the audit ending June 30, 2026. The audit process will begin September 2026. The cost is \$26,350.00. A motion was made by Commissioner Larry Garvin and seconded by Vice-Chairman Suzanne McCalip to move forward with this process. Motion passed.

REPORTS

Chief's Report – The new Rescue truck is in Service. The two new engines are in Summerville, SC. Commissioner Larry Garvin and Commissioner Lee Harrison and some firefighters went to Wisconsin before the two new engines got to Summerville, SC. We should receive the two new engines by July/August. Engine 1404 will be transported to the repair shop in Wisconsin next week. It will take 6 to 8 months to repair it. We will use our insurance for repairs and our insurance company will demand reimbursement back from the at fault driver's insurance. Since we are receiving new trucks, we will need to sell some of the older trucks. It will be advertised. A motion was made by Vice-Chairman Suzanne McCalip and seconded by Commissioner Larry Garvin to advertise and sell the old Engine 1401. Motion passed. The 2022 Bond has been closed out for \$84,678.62. First Tryon will be working with the County of Charleston concerning the 2027 Bond. There were 278 calls with 175 EMS calls for the month of May 2026.

Station Report – May 2026 – All stations had preventive maintenance. Station #6 had a capacitor replaced on the air conditioning unit.

Maintenance Report – May 2026 – Parts Cost (internal repairs) \$4,022.01; Contracted Costs (sublet repairs) \$0.00; Tires – \$0.00; Towing – \$0; Total Cost – \$4,022.01; No. of Fleet Maint. XReg. Shop hours – 106; No. of Fleet Maint. OT shop hours – 102; Total shop hours – 208.

Training Report – May 2026 - There were 2624 training hours, 562 physical training hours, 0 hours for Community Events, 0 hours for Public Service, and 11 smoke detectors installed.

Assistant Chief's Report – Some of the firefighters attended the 2026 Conference. Our department received the Fire Safety plaque and certificate. A motion was made by Commissioner Andrew Garrett and seconded by Commissioner Lee Harrison to close Account #4514 at the First Citizens Bank for donated funds. Motion passed. Any donations going forward will be put into the Special Events account.

Attorney's Report – Attorney Charles Condon Jr. ^{received} ~~is working~~ with Assistant Chief Garvin on the Office Management RMS System that we voted on tonight. ✓

Chairman's Report – Chairman Baldwin mentioned that we need to vote on the Election of Officers. But since it was not on the Agenda for tonight, we will put it on the Agenda for July 2026. Chairman Baldwin also mentioned he is excited that County Councilman Joe Boykin is on our team.

Commissioner's Report – Commissioner Wilton Stewart stated that the fire district is doing a good job. Commissioner Curtis Morrison stated that everyone was doing a great job. Lee Harrison stated that the department is doing a good job and he had a great time in Wisconsin. Commissioner Andrew Garrett stated that he is proud of everyone for doing a great job and he really appreciates everyone. Commissioner Larry Garvin stated that he appreciated the opportunity to go to Wisconsin and Green Bay Packers, did a great job!

Commissioner Training – Tonya Roberts did a great job on the training of the Financial Report for the Commissioners.

Community Remarks – None at this time.

The next regular meeting is Thursday, July 16, 2026, at 6pm.

The reconciliation of accounts for May 2026 was presented to the Commissioners. A motion was made by Commissioner Lee Harrison and seconded by Commissioner Wilton Stewart to approve the reconciliation of accounts for May 2026. Motion passed.

Executive Session – not at this time.

Adjournment – A motion was made by Vice-Chairman Suzanne McCalip and seconded by Commissioner Larry Garvin to adjourn the meeting. Motion passed.

The meeting was adjourned at 6:40pm.



Glenn Baldwin, Chairman
St Paul's Fire District



Mary Adams, Clerk
St. Paul's Fire District