

G Baldwin
L Harrison
C Morrison
W Stewart

**ST PAULS FIRE DISTRICT
COMMISSIONERS MEETING
OCTOBER 16, 2025**

S McCalip
A Garrett
L Garvin

FINANCE COMMITTEE MEETING – Vice-Chairman Suzanne McCalip called the Finance Committee Meeting to order.

Review Information Only –September 2025 – The Financial Report for September 2025 was presented tonight by Tonya Roberts. Personnel Services were \$647,764.13 and Operating Expenses were \$112,508.31 with a total of \$760,272.44. Capital Expenses were \$0. Tax Revenues were \$80,647.79. Interest Income was \$33,310.77. Miscellaneous Income/Reimbursement of \$0. And Rental Income of \$700.00. The ending balance in the checking account as of September 30, 2025, was \$522,008.65.

Community Remarks – None currently.

The Finance Committee meeting was closed at this time.

Regular Meeting Called to Order – Chairman Glenn Baldwin called the regular meeting to order. The meeting was opened with the Pledge of Allegiance and the Lord’s Prayer.

Advertisement - The Finance Committee meeting and the regular meeting were advertised in the Post and Courier under “Legal Notices” on Thursday, January 9, 2025, posted on the front door 24 hours prior to the meeting and on the website.

Roll Call – Chairman Glenn Baldwin, Vice-Chairman Suzanne McCalip, Commissioner Lee Harrison, Commissioner Andrew Garrett, Commissioner Larry Garvin, Commissioner Wilton Stewart and Commissioner Curtis Morrison were present at Headquarters. Pam Blevins and Tonya Roberts were present at this meeting. Chief Johnson and Assistant Chief Garvin were present at Headquarters. Training Officer Neil Kurtz was present at Headquarters. Assistant Chief Shawn Riley was present at Headquarters. Attorney Charles Condon Jr was present at Headquarters.

Approval of the minutes of the September 18, 2025, Finance Committee and regular meeting – A motion was made by Commissioner Larry Garvin and seconded by Commissioner Lee Harrison to approve the minutes of September 18, 2025, Finance Committee and regular meeting. Motion passed.

OLD BUSINESS

Update on Station 2 Construction – *Station 2* – The Certificate of Occupancy was received. The Grand Reopening of Station 2 will be on Tuesday, October 21, 2025, at 10am. Everyone is welcome to come. Chief Johnson met with the contractor to make sure things are in working order prior to the Grand Reopening.

Update on Land Purchase for Training Facility - Chief Johnson contacted Whitewood Lumber about removing the timber from the property. A motion was made by Commissioner Andrew Garrett and seconded by Commissioner Larry Garvin to authorize Chief Johnson to advertise a land contract with bids and RFP. Motion passed. It will be a design build and a turnkey project. The EMS will not continue the lease on Station 5 – received for information only.

NEW BUSINESS

Purchase Requests – Chief Johnson stated that we need to spend all the 2022 General Obligation Bond by November 10, 2025. There is \$1.5 million in the 2022 GOB. A new rescue truck from Spartan Fire Apparatus was discussed for purchase. The cost would be \$1,070,292.00. A motion was made by Commissioner Larry Garvin and seconded by Commissioner Lee Harrison to approve the purchase of a new rescue truck from Spartan Fire Apparatus in the amount of \$1,070,292.00; and to move the remaining funds in the 2022 General Obligation Bond Account to a non-bearing account for taxes, new equipment and capital items. Motion passed.

Purchase Requests (con't.) Capital Expenses – Mobile Data Terminals – Chief Johnson requested that we enter a three-year lease agreement with PCM Strategies for mobile data terminals. We would receive brand new devices every three years. The lease cost would be \$86,097.00. A motion was made by Vice-chairman Suzanne McCalip and seconded by Commissioner Curtis Morrison. Motion passed.

Review of the Adoption of Amended Job Description of Recruit Firefighter – All Commissioners received this information in the mail prior to the meeting. A motion was made by Vice-chairman Suzanne McCalip and seconded by Commissioner Larry Garvin to adopt the amended job description of Recruit Firefighter. Motion passed.

REPORTS

Chief's Report – Chief Johnson stated that the Office Staff met with the Auditor with Crowley, Wechsler & Associates, last week concerning the audit ending June 30, 2025. Next the Audit will go to Charleston County for approval. Chief Kurtz stated the fire department did a great job at Jeremy Cay house fire on Edisto Island. Chief Johnson and three staff flew out to Wisconsin to check on the fire trucks that were ordered. We should receive them by mid-2026. Two Commissioners were invited to go to Wisconsin to see the fire trucks also. Everything went well while Chief Johnson was gone to Wisconsin. There were 228 calls with 112 EMS calls for the month of September 2025.

Station Report – September 2025 - Station 1 – Refrigerator repair in the Admin Building. Station 5 – Garage door repair.

Maintenance Report – September 2025 – Parts Cost (internal repairs) \$11,965.65; Contracted Costs (sublet repairs) \$24,110.73; Tires – \$690.15; Towing – \$0.00; Total Cost – \$36,766.53; No. of Fleet Maint. XReg. Shop hours – 140; No. of Fleet Maint. OT shop hours – 85; Total shop hours – 225.

Training Report – September 2025 - There were 2057 training hours, 578 physical training hours, 0 hours for Community Events, 0 hours for Public Service, and 6 smoke detectors installed.

Assistant Chief's Report – no report currently.

Attorney's Report – Attorney Charles Condon, Jr. spoke with Chief Johnson about the lease for the equipment. He also spoke with the lawyer about the Stono Ferry resident.

Chairman's Report – Chairman Baldwin thanked the department for the great job they are doing.

Commissioner's Report – Commissioner Larry Garvin asked how the new work schedule was working out. Chief Johnson said it was going well. Commissioner Andrew Garrett thanked the department for their service. Commissioner Curtis Morrison asked about the fire at Jeremy Cay on Edisto Island. Chief Johnson said it is still under investigation. Commissioner Lee Harrison thanked everyone for a good job, and he asked about buying ice machines for the stations that don't have ice machines. Chief Johnson stated if there were any leftover funds that they could be purchased. Commissioner Lee Harrison mentioned that The Town of Ravenel is going to put up a memorial in honor/memory of St Paul's Fire District firefighters. The Town of Ravenel will take care of the funds for the memorial. Commissioner Wilton Stewart mentioned that there will be a big impact with the training facility and the recruit training also.

Commissioner Training – No training.

Community Remarks – None.

The next regular meeting is Thursday, November 20, 2025, at 6pm.

The reconciliation of accounts for September 2025 was presented to the Commissioners. A motion was made by Commissioner Andrew Garrett and seconded by Commissioner Lee Harrison to approve the reconciliation of accounts for September 2025. Motion passed.

Executive Session – No Executive Session.

Adjournment – A motion was made by Commissioner Wilton Stewart and seconded by Commissioner Curtis Morrison to adjourn the meeting. Motion passed.

The meeting was adjourned at 6:38 pm.



Glenn Baldwin, Chairman
St Paul's Fire District



Mary Adams, Clerk
St. Paul's Fire District